

Assistive Technology Implementation

Date of Plan: _____

Name: _____

Assistive Technology Device (s): _____

Team Members: _____

Review Date: _____

Support Task	Person(s) Responsible	Schedule	Evidence of Completion
Initial Training			
Ongoing Training and Practice			
Daily/Regular Support of AT Use			
Daily/Regular Maintenance Activities			
Staff Training			
Consultation with Staff			
Communication with Family			
Parent/Family Training			
Repairs and Modifications			

Date of Plan: _____

Person Training Questions to Consider

1. What will this person use the assistive technology device to do?
2. What specific technology use skills will the person need to learn?
3. How much training does the person require?
4. When will training be provided to the person?
5. How will the person learn to use the device in customary environments?
6. What kind of direct supervision and help will the person need in order to use the device in a functional manner?

Results of Team Discussion:

Date of Plan: _____

Equipment Considerations

1. Who will provide the device and any consumable supplies needed?
2. In what environments will the person use the assistive technology?
3. How will the device be made available in each environment (i.e. move with the person, person will go to the device, on request, etc.)
4. Where will the device be located when the person uses it?
5. Will the person need to use this device at home? If no, will an alternative device be needed?
6. Will adaptations or modifications to the device be needed to help the person access the device?
7. Who will be responsible for device repairs?

Results of Team Discussion:

Date of Plan: _____

Staff and Family Training Questions

1. Which adults in the person's environments will require training in the use of the device?
2. What will various staff and family members need to know about the device and how it works?
3. Who will provide the needed training for these people?
4. Who should be called if technical assistance is needed?

Results of Team Discussion: